



DEPARTMENT OF THE ARMY
U.S. ARMY SECURITY ASSISTANCE COMMAND
7613 CARDINAL ROAD
REDSTONE ARSENAL, AL 35896-5000

REPLY TO
ATTENTION OF

1 June 2010

AMSAC-S

MEMORANDUM FOR ALL U.S. ARMY SECURITY ASSISTANCE COMMAND
EMPLOYEES

SUBJECT: U.S. Army Security Assistance Command (USASAC) Policy Memorandum 102.4 -
Operations Security (OPSEC) Review

1. In order to safeguard against the inadvertent release of sensitive information, the following must be submitted to the USASAC Security Officer for an OPSEC review prior to release outside the Command.
 - a. Responses to requests for information under the Freedom of Information Act (FOIA).
 - b. Documents containing information subject to the Privacy Act.
 - c. Mission oriented articles written for publications available to the general public.
 - d. Work related speeches/presentations to private sector organizations.
 - e. Mission related information and data for placement on the USASAC Internet web site.
2. Originators may also request that a document not covered in paragraph 1a through 1d above be subject to an OPSEC review.
3. Requests for information are important to the command and must be handled in a sensitive, expeditious manner. The USASAC OPSEC Officers at Redstone Arsenal and New Cumberland are the designated points of contact and have responsibility for staffing and coordinating all requests.
4. The requests will subsequently be directed to the appropriate USASAC Directorate/Division or individual who is technically qualified relative to the subject matter for action.
5. A copy of the Standard Operating Procedures (SOP) (Operations Security Review Process) and the USASAC Essential Elements of Friendly Information will be made available to the reviewer.
6. All OPSEC reviews will be conducted in accordance with the current SOP Review Process. Reviews and responses will be provided to the Command Group prior to dispatch.

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7. All denials of requests for information will be coordinated with the USASAC Command Counsel who serves as adviser concerning exemptions of the FOIA and their applicability to sensitive information.

8. This Policy Memorandum supersedes USASAC Policy Statement 102.4, 5 October 2005.

A handwritten signature in black ink, appearing to read "Christopher Tucker", is written over the printed name.

CHRISTOPHER TUCKER
Brigadier General, USA
Commanding